

Sleepy Eye Public Schools

COVID SICK LEAVE OF ABSENCE (Jan 2021-June 2021)

432

I. PURPOSE

The purpose of this policy is to provide additional sick leave for employees of Sleepy Eye Public Schools should they become infected with COVID or are required to quarantine as a result of performing their work/duties for Sleepy Eye Public Schools.

II. GENERAL STATEMENT OF POLICY

- A. Staff members may qualify for additional sick leave through the duration of this policy, beginning January 4th, 2021 and expiring on June 30, 2021.
1. This leave is separate from established leave in employee contracts and will not come out of the employee's sick bank.
 2. To qualify, the school employee will have to be required to isolate or quarantine as a result of their work at a school site or on school transportation as verified by the building administrator.
 3. The school reserves the authority to establish the dates the employee will receive the additional sick leave days.
 4. The sick leave will be titled **COVID-21 Sick Leave** for tracking purposes.
 5. If the State of Minnesota or the Federal Government passes legislation that provides for paid leave related to COVID for the timeframe of this policy, that leave will be used first.
- B. Building Administrators will be responsible for the proper coding of the leave status for their employees who qualify for this leave exception. All leaves will be entered in the school district absence management system.
- C. This policy does not establish any past practice for employee groups and will expire on June 30, 2021.
- D. The Superintendent is responsible for proper implementation of this policy.

III. LEGAL REFERENCES

Governor of Minnesota Executive Orders related to COVID and Public Schools
State of Minnesota Legislation related to COVID and Public Schools
Federal Government Legislation related to COVID and Public Schools

IV. CROSS REFERENCES

V. DATE (S) ADOPTED / REVISED

February 10th, 2021